

## PUBLIC INVOLVEMENT WORKSHEET

**Project Title:** East Dowling Road Extension and Reconstruction  
**Date:** February 16, 2006  
**Effective Period:** Startup through Environmental Document Approval  
**Preliminary Design Project Manager:** Jim Childers, P.E.  
**Environmental Team Leader:** Brian Elliott  
**Design Project Manager:** Jim Childers, P.E.  
**Area Planner:** David Post

**Activity** **Dates:** Project Startup to May 2007

Informal Public Meeting  
 AMATS Technical and Policy Committee informational presentations  
 Community Council Presentations  
 Names: Abbott Loop, Campbell Park, and University  
 Anchorage Assembly Briefing  
 User Group Meetings  
 Names: Technical Advisory Group of Federal and State resource agencies, Far North  
 Bicentennial Park User Committee  
 Formal NEPA Scoping Meetings

Formal Hearings, Environmental

Opportunity of Public Hearing  
 Public Hearing on Environmental Assessment/Impact Statement  
 Combined Location/Environmental Public Hearing  
 Combined Location/Design/Environmental Public Hearing

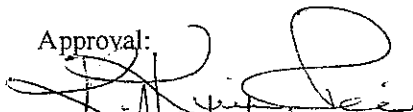
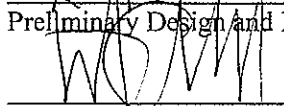
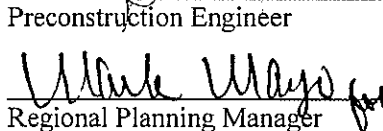
Support Activities/Tools

<input checked="" type="checkbox"/> Displays	<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Press Release	<input type="checkbox"/> Task Force-Citizens Advisory Committee
<input checked="" type="checkbox"/> Newsletter	<input checked="" type="checkbox"/> Other: flyers/newsletter
<input checked="" type="checkbox"/> Slide Show/Video	<input checked="" type="checkbox"/> Other: resp. summary, web site

**Comments:**

See attachments - Detailed Public Involvement Plan

Approval:

 _____ Preliminary Design and Environmental Chief	3-6-05 _____ Date
 _____ Preconstruction Engineer	3.9.06 _____ Date
 _____ Regional Planning Manager	3/6/05 _____ Date

Original: Project Manager

c: Area Planner  
 Environmental Analyst  
 Central File  
 Consultant

## **East Dowling Road Extension & Reconstruction Project Scoping and Public Involvement Plan**

**Objective:** The public and agency involvement process for the East Dowling Road Extension & Reconstruction project is a joint effort between the Alaska Department of Transportation & Public Facilities (DOT&PF) and DOWL. The team members are committed to keeping the public informed, have no lapses in coordination, maintain a brisk project pace, be ready to respond to pertinent comments and questions in a timely manner, and use state of the art tools and approaches.

This public involvement plan fulfills the public process requirements for all elements of the National Environmental Policy Act (NEPA) process. Other tools may be added as necessary to insure the public is involved in the project. The estimated dates are subject to change as the project evolves.

### **Summary of Project Phases:**

#### Initial Tasks/Project Kick-Off

A Public Involvement Plan (PIP) is developed and receives DOT&PF approval. An initial Kick-Off effort shall include the formal announcement of Public and Agency Scoping meetings. There will be media coordination with groups such as the Anchorage Daily News editorial Board and also Press Releases will be done in March 2006.

#### Project Scoping

The formal scoping period for this project will run from January through March 31, 2006. Scoping comments received during this period will be included in the Scoping Summary Report prepared for the project in April 2006. Public input on the project will continue to be solicited throughout the project at multiple public and agency meetings, at community council meetings, through flyers and using the project website.

**Agency Meeting** – An agency scoping meeting will be held on March 2, 2006. After this meeting, a Technical Advisory Group (TAG) will be formed for the project. The TAG will continue to meet on a regular basis throughout the environmental document process.

**Public Meetings** - A public scoping meeting will be held on March 6, 2006. Advertisement for the public meeting will begin in mid-February and will include flyers mailed to residents in the area, notice via an e-mail distribution list, the project website, and a display ad in the Anchorage Daily News on February 20, 2006 and March 6, 2006. The meeting will be a combination of an open house/presentation/question and answer session. A second public meeting will be held once the reconnaissance study is complete (late summer/early fall 2006). A third public meeting will be held in early 2007, when the environmental document is available for public review. All public meetings will be advertised in the local newspaper and on the project website, as well as through flyers, e-mails, and visits to relevant community councils.

Community Council/Interest Group Meetings – Project representatives will attend community council meetings (Abbott Loop, Campbell Park, University) during February and March to inform residents of the project, the scoping period and ways to comment on the project.

#### Design Phase

Following the scoping meetings, a Reconnaissance Report is completed resulting in the adoption of an alignment for analysis through the environmental document process and for design purposes. A public meeting will be held in conjunction with the release of the Reconnaissance Report. Project representatives will attend the local community council meetings to notify them when the Reconnaissance Report is available.

#### Environmental Document

Concurrent with the design process is the development of the environmental document. Depending upon the project impacts, the work is likely to result in the development of a Draft Environmental Assessment (EA). A public meeting will be held in conjunction with the release of the Draft EA.

#### On-going Activities

A project website will provide continuous access to the project schedule, technical reports, and a comment area. The Public Information Office (PIO), located at DOWL Engineers, will have copies of the appropriate documents, access to the project web site and have comment forms available. An updated mailing list of all interested individuals and groups will receive regular newsletters or public presentations of project information. The Anchorage Metropolitan Area Transportation Solutions (AMATS) technical and policy committees will be briefed on the project at key milestones.

#### Media Communications

The single point of contact for all external communications is Jim Childers, the DOT&PF Project Manager. However, upon occasion the DOT&PF Project Manager may refer a matter to the Assistant to the Regional DOT&PF Director. This will include press releases, media briefings, telephone interviews and communication with elected officials.

#### Communications with DOT&PF

Stewart Osgood, P.E., the DOWL Project Manager, will handle day-to-day communications with DOT&PF. Mr. Osgood and Jim Childers, the DOT&PF Project Manager will review all public involvement communication and written communications with agencies, the client, or public. The DOWL project manager shall approve all correspondences with agencies before being transmitted to the DOT&PF project manager for review and delivery.

#### Written Communications

External correspondence will follow the DOT&PF standard letter format. The respective DOWL project manager shall review for accuracy and comment on all external correspondence prior to submitting to DOT&PF for transmittal. Public and agency correspondence shall be reviewed and accepted by the DOT&PF Project Manager and sent out on State letterhead when appropriate.

### Telephone Communications

All substantive telephone communications will be documented on the telephone conversation record form with copies distributed to the DOT&PF Project Manager (in the monthly reading file), the DOWL project manager, and the public involvement coordinator. Copies can be provided to other interested team members as appropriate. The original record of the telephone communication shall be located in the DOWL office project files.

### Reading File

On a monthly basis, DOWL will submit to DOT&PF a project Reading File that shall consist of copies of all correspondence, telephone logs, and public and agency communication received by the project team. All time-urgent communication shall be transmitted to the DOT&PF Project Manager when received.